

APD ALERT

Expiration of Waiver for Use of Convenience Checks for Disaster Recovery



Please be advised that the waiver for use of convenience checks for disaster recovery expired on March 8, 2006.

On September 9, 2005, the Senior Procurement Executive granted a waiver from AGAR Advisory 52, Prohibition on Using Convenience Checks, and a waiver from the maximum single purchase limit in Departmental Regulation 5013-6, Use of the Purchase Card and Convenience Check, to support Hurricane Katrina disaster recovery efforts. The waiver was authorized for a period of 180 days from the September 9, 2005, date.

Acquisition personnel should refer to APD Alert 2004-09, May 2004, for guidance in requesting approval to issue checks over \$2,500.

Please inform purchase cardholders, and others as you deem appropriate, of this expiration.

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